

Town of Fraser, CO Public Works Director

**Salary Range:
\$115,000—\$140,000 - DOQ
Plus excellent benefits**

The Town of Fraser, CO is being assisted by KRW Associates, LLC.

Submit application materials to: apply@KRW-Associates.com

Deadline: September 2, 2022 (5:00 PM Mountain)



The Town & Surrounding Area

The Town of Fraser, Colorado (population 1,400) is located about 71 miles Northwest of Denver in Grand County, along U.S. Highway 40. The area has a rich history, first inhabited by the Ute and Arapaho Indian tribes, and later discovered by the pioneers. The first settlers arrived around 1850.

Initially, industry included ranching, the railroad, logging, and mining, but today, tourism is the primary industry in eastern Grand County (referred to as the Fraser Valley), while ranching and agriculture are the primary industries in Western Grand County.



The location makes Fraser and the surrounding area a perfect tourist destination. It is less than five miles from the world-class *Winter Park Ski Resort* and it's situated in a Colorado high mountain park.

Nearby attractions include: the *YMCA of the*

Rockies- Snow Mountain Ranch; the Devil's Thumb Ranch Resort & Spa; the Granby Ranch ski area, and Rocky Mountain National Park— just 75 miles west.

Fraser, Winter Park, and the surrounding area is truly an all-season playground for outdoor enthusiasts who enjoy skiing, snowboarding, hiking, mountain biking, trail running, fishing, and golfing. But the area is also appealing to those who are looking for a more laid-back vibe. There are summer festivals, the farmer's market, food trucks, restaurants, craft breweries, bars, and distilleries to visit. Simply enjoying the spectacular views of the Continental Divide is also amazing.

Fraser is a friendly, inviting, small town, but with amenities consistent with a larger community. Locals and families, enjoy the *Grand Park Community Rec Center* (which offers a climbing wall, lazy river, a fitness center, community classes, etc.), the *Fraser Valley Sports Complex and Ice Rink*, the *Pole Creek Golf Club and Bistro*, and *The Foundry Cinema & Bowl*, just to name a few.



The Town & Surrounding Area

(continued)

Fraser is served by the East Grand School District 2 with four area schools: Fraser Valley Elementary School, (PK-5); Granby Elementary School (PK-5); East Grand Middle School (Grades 6-8) and Middle Park High School (Grades 9-12).

The Organization

Fraser is a statutory town led by a mayor and 6 trustees. Operational management is provided by the Town manager.

The Public Works Director reports to the Town Manager and oversees a department comprised of 13 full-time and 4 seasonal employees who are dedicated to providing residents and visitors with high quality and cost-effective public service in the following areas:

- Heavy equipment and vehicle maintenance
- Parks, Trails, and Open Space management
- Public facilities maintenance
- Snow management
- Stormwater management
- Street maintenance
- Streetscape and public gardens management
- Utilities.
 - Water system operations
 - Sanitary sewer collections



Mission Statement

“In order to preserve the health, safety and welfare of Fraser residents and business, the Fraser Town Board and staff will work to ensure environmental security, economic stability, and social well-being.”



The Position

The Town of Fraser is seeking an experienced professional to assume the duties of the Director of Public Works.

Under direction of the Town Manager, the Director of Public Works plans, organizes, directs, and integrates the Town's public works activities and functions; provides professional assistance to Town management in areas of expertise, including municipal water, wastewater, street maintenance and snow removal operations, building and fleet maintenance; and performs related duties as required.

As a department head, the Director is responsible for the overall operations of the Town's Public Works Department including:

- Providing leadership to the staff. Hiring, training, developing, and retaining highly competent, customer-oriented staff.
- Policy development.
- Program planning and monitoring.
- Project Management and administration.
- Budgeting and fiscal planning and management.
- Assessment of the Town's infrastructure to provide adequate levels of service.
- Maintenance of Town's public works, street facilities, water and waste water systems, infrastructure, and snow removal operations.
- Coordinating the work of independent service providers and contractors.

- Representing the Town in meetings and in negotiations with other agencies, utilities, groups and individuals.
- Developing bid document specifications and recommending contract awards.
- Preparing and delivering professional, clear, concise and competent communications.
- Fostering an environment of public service and positive community relationships.

Minimum Qualifications:

Equivalent to a Bachelor's degree from an accredited college or university with major course work in civil engineering, business, construction management or a related field.

Five (5) years of progressively responsible public works and utilities experience, at least 2 of which were at a management and supervisory level; or an equivalent combination of education, training, and experience.





Compensation & Benefits

- **Entry to mid salary range:** \$115,000 - \$140,000, dependent on experience and qualifications.
- **Sign-on bonus:** \$4,000
- **Relocation assistance:** Up to \$5,000
- **Housing assistance** for the first 6 months of employment: \$1,000/month.
- **Benefit package includes:** health, dental, vision, short- and long-term disability, life insurance, and a 4% matching contribution to the Town's 401(a) retirement plan with the option of up to an additional 4% to a 457(b) retirement plan.
- **Discounts** at the Fraser Valley Metropolitan Recreation Center, and
- **Free access to Colorado ski areas.**



Values Statement

"In our goal to ensure a sustainable town, the Fraser Town Board and staff will emphasize our values of communication, fairness, privacy, patience, health, safety, humor and trust."



To Apply

Application materials will be accepted electronically at: apply@krw-associates.com

Attach a cover letter, resume; and contact information for 6 professional references.

Deadline: September 2, 2022 (5:00 PM Mountain)

Questions?

KRW Associates LLC is assisting the Town of Fraser, CO with this search.

Questions should be directed to: info@krw-associates.com or by phone to:

Lorne Kramer, KRW Managing Partner - 719-310-8960

KRW Associate: Mark Collins - 307-460-1941 or

KRW Associate: Gina McGrail - 303-249-9572

The Town of Fraser is an equal opportunity employer.

Photo credits:

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