

## The City of Ouray, Colorado Recruitment for City Administrator

### The City

The City of Ouray is located in Southwest Colorado, 35 miles south of Montrose and 70 miles north of Durango. The City is framed by the San Juan Mountains and is commonly referred to as the Switzerland of America. With over 60 recreational activities available it is recognized as the



Recreational Capital of Colorado. The year round population of Ouray is over 1,000 but has many second home owners and is a popular mountain resort destination. The City is the county seat for Ouray County and enjoys an excellent working relationship with both Ouray County and nearby Town of Ridgway.



The City has a rich history starting with Native Americans and then early Spanish explorers who frequented Ouray's hot springs. Ouray was famous for its vast gold and silver reserves when mining became a major economic driver. The City was incorporated on October 2<sup>nd</sup>, 1876. Since that time Ouray has earned a reputation as a great destination for families and outdoor adventurers. With tourism as the predominant economic driver, a vast array of recreational activities are available including hiking, climbing (both rock & ice), Jeeping, backcountry skiing, snowmobiling, snowshoeing, ATV rentals, hot springs soaking and many others. Summertime is

the predominant time of year for residents and visitors culminating with the 4<sup>th</sup> of July when over 15,000 people visit or pass through Ouray.

### ***City Government***

***The City of Ouray is a Home Rule municipality and operates under a Council/Administrator form of government. The City Council is comprised of five members with the Mayor as the presiding officer. The City Administrator has oversight of the following departments: Administration and Finance, City Resources, Community Development, the Fire and Police Departments and Public Works. The City owns and operates the Ouray Hot Springs Pool which is a City Enterprise.***

### **The Position**

The City Council is seeking an energetic, experienced, and creative City Administrator who is a proven leader and can develop a productive working relationship between elected officials and city staff. The successful candidate will be a person that understands a small town environment, will be highly visible in the community and can promote a collaborative spirit throughout the organization, build trusting relationships with the Council, Staff and the Community. City Council wants the next administrator to be a person with excellent communication skills, high integrity and the willingness to listen to others and make difficult decisions when necessary. A "visionary" who will foster long-term relationships and develop organization-wide transparency, accountability, and flexibility. Experience

with budget and financial challenges will be needed and understanding a tourism-based economy will be important to support the City Council in addressing future needs of the City.

### **Education & Experience**

A minimum qualification is a bachelor's degree from an accredited college or university in public administration, business administration or a related field. A master's degree is preferred. Seven or more years of progressively responsible municipal government operations experience including at least five years as a city/county manager, deputy/assistant manager or department director. An equivalent combination of education and experience will be considered.

### **Compensation and Benefits**

*The salary range for the City Administrator is negotiable and dependent upon qualifications. The current budgeted salary is \$110,578. In addition, the City offers a competitive benefits package that includes vacation and sick time, holiday pay, 401a retirement plan with a 3% match, health, dental and vision insurance, life insurance and short-term disability. The City Charter requires the City Administrator to reside within the City limits.*

### **Application Process**

Applications will be accepted electronically through May 29, 2020 at 5:00PM (MDT). ***The position may be open until filled.***

#### **Apply to:**

KRW Associates LLC, [apply@krw-associates.com](mailto:apply@krw-associates.com).

Applications must include a cover letter, current resume and six professional references. Questions should be directed to [info@krw-associates.com](mailto:info@krw-associates.com)

