

Town Manager
Town of Bayfield, Colorado
apply@krw-associates.com
Application Deadline: March 16, 2020

The Community

The Town of Bayfield is a Colorado town, located in eastern La Plata County in southwest Colorado. Bayfield has a rich western history dating back to the late 1800s. The original settlement was named Los Pinos and consisted of approximately fifteen families. The Town derives its name from its founder, William Bay. It was primarily a ranching community and the town was laid out over 80 acres in 1898 as a trading and social center for farmers and ranchers. The town grew over the years and was incorporated August 18, 1906. After more than 100 years, Bayfield still values a traditional neighborhood culture with a strong sense of community. Today, Bayfield continues to be a growing, thriving community with a population of approximately 2,700 residents. There are many cultural activities both in and around Bayfield. The Town itself holds four main celebrations each year with four main activities: the Spring Celebration with an Easter Egg Hunt and festivities, the Fourth of July celebration with parade and fireworks, Heritage Days and Sheep Trailing, and Olde Fashioned Christmas. Most of these offer vendor booths and all-day activities. The Bayfield Chamber of Commerce hosts four monthly block parties on Mill Street in the summer with vendors and live music. The newly formed Pine River Arts provides concerts, films, cultural events, and workshops at the Bayfield High School Performing Arts Center and the nationally recognized Pine River Library District facilities. Additional opportunities are available in nearby Durango and Ignacio which have a variety of cultural activities.



Bayfield is located near a myriad of recreational opportunities. Wolf Creek and Purgatory ski areas are within an hour's drive. Nordic ski opportunities are available with groomed trails at Vallecito Reservoir and Purgatory. Snowmobiling is available on local public lands. Vallecito and Navajo Reservoirs offer recreational boating and fishing opportunities. For hiking, the Weminuche Wilderness and the HD Mountains are within a few minutes and many other trails located within a comfortable drive. Bike trails, hunting and fishing are also available in area.

The Organization

Bayfield is a statutory municipality and is governed by an elected Town Board comprised of the Mayor and six trustees. The Town Manager reports directly to the Board and is responsible for managing the day-to-day business of the town. The Town Manager supervises assigned employees, manages the budget and advises the board on matters involving the town. In addition, the manager is responsible for coordination of external and internal services and intergovernmental affairs for the Town. Services the Town provides include police; parks and recreation; planning and building; public works, including water and wastewater operations; and administration.

The Position

The Town of Bayfield seeks an energetic, experienced, and proactive Town Manager to take the community into the future. The ideal candidate will be a logical, thoughtful leader with exceptional strategic planning skills who will help the Town identify opportunities to move the community forward while honoring its past. The Town Manager will encourage a collaborative spirit throughout the organization, building trusting relationships with staff, the board, and the community. The successful candidate must possess demonstrated management and leadership skills, excellent communication skills, high integrity and the ability to promote excellence in Town services. The successful candidate will also be politically astute without being political, and demonstrate a willingness to make difficult decisions when necessary. The Town Manager will foster organization-wide transparency, accountability, and flexibility when needed. A visionary who is not afraid of calculated risk-taking, the Town's next Manager will have the ability to envision the "big picture" while also considering how smaller details may impact outcomes and day-to-day life.

Education and Experience

Minimal qualification is a bachelor's degree from an accredited college or university in public administration, business administration, or a related field and ten or more years of progressively responsible municipal government operations experience including at least five years as a city/county manager, deputy/assistant city/county manager or department director. A master's degree is preferred. An equivalent combination of education and experience will be considered.

Compensation and Benefits

Salary range for the position is **\$90,000** to **\$110,000** per year dependent upon qualifications, plus excellent benefits including vacation/holiday pay, sick leave, Colorado PERA retirement plan contributions, medical, dental and vision insurance.

The Application Process

Applications will be accepted electronically through March 16, 2020, at 5:00 PM (MDT) at KRW Associates, LLC, apply@krw-associates.com and must include a cover letter, resume and six professional references. Questions should be directed to info@krw-associates.com. The Town of Bayfield is an Equal Opportunity Employer.