COLORADO'S NORTHERN GATEWAY

WELLINGTON

COLORADO

PUBLIC WORKS DIRECTOR

$85,606 - $95,118

Plus Excellent Benefits

Apply to

KRW Associates, LLC

apply@krw-associates.com

Deadline

February 18, 2018

THE COMMUNITY

The Town of Wellington, "*Northern Colorado's Gateway"*, is a bustling town of 10,000 on Colorado's Front Range that maintains a reputation for hospitality and its well regarded "Old Town" center. Wellington enjoys proximity to Fort Collins, the home of Colorado State University, Cheyenne, the Rocky Mountain National Park and world class skiing, hiking and fishing. Denver, which offers big-city shopping, sports teams, cultural venues, entertainment and the Denver International Airport is only an hour away!

The Town covers more than three square miles, with an additional 13 miles in the Town's growth management plan. For a public works professional, Wellington offers an opportunity to work in a dynamic community featuring affordable, walkable neighborhoods, numerous parks, excellent schools, a commercial/light industrial area, all surrounded by rural housing and agricultural land. The Town has seen substantial growth in recent years and anticipates a 5% annual increase in coming years. As a growing community, Wellington offers the opportunity to participate in both greenfield and infill development, while helping to maintain the character and charm for which Wellington is renowned.

People are drawn to Northern Colorado for its quality of life, abundance of jobs, affordable land, moderately priced homes, award winning schools and countless acres of open space and trails on the Front Range of the Rocky Mountains. Outdoor and recreational opportunities abound and we enjoy 300+ days of sunshine each year!

There are countless community activities for children and adults, including sports, recreation and library programs, an annual 4th of July festival, the Christmas Parade of Lights and much more.

THE TOWN

The Town of Wellington provides comprehensive municipal services including building plan review and inspections, road maintenance, park and cemetery maintenance, water and sewer services, the public library, senior center and code enforcement. Wellington is governed via a board of trustees/administrator form of government. The Town's Mayor and six members of the Board of Trustees are elected by a town-wide vote for 4-year terms. Day to day operations of the Town are managed under the direction of the Town Administrator, to whom the Town's department heads report. The Town currently employs 40 full-time employees.

THE POSITION

The Town of Wellington seeks an experienced and proactive professional to be its *first* Public Works Director who can take this dynamic Department to the next level. The ideal candidate will be a logical, thoughtful leader with exceptional strategic planning skills who will help the Town identify opportunities to move the community forward while honoring its past. The Public Works Director will encourage a collaborative spirit throughout the Department, building trusting relationships with staff, the Board of Trustees, and the community.

The Town is seeking a strong and personable leader who is invested in Wellington's future and excited by the energy, experience, and love for the community that the current staff and Board provide. The Town seeks a community - minded visionary leader who wishes to become a part of this tight-knit municipality and join in their efforts to bring together public and private partners to enhance the local economy, grow a balanced community, and continue to elevate the experience.

The Town desires a Public Works Director who can articulate Wellington's vision, strategic direction, and values, uniting Department staff with a shared sense of purpose through collaborative efforts and encouraging a high-performance atmosphere that is focused on success.

The Public Works Department has experienced, skilled, and dedicated staff members who are passionate about doing their jobs with excellence. The Public Works Director should build a strong rapport with employees and must be able to delegate with clarity and authority. Accessible and approachable, the successful candidate will embrace the welcoming community relations culture of Wellington including maintaining a high level of civic involvement. Excellent communication and presentation skills are essential, as the Public Works Director interacts regularly with internal staff, the Board of Trustees and the public.

The Public Works Director must work well with community stakeholders, encouraging community civility and building positive relationships with Wellington's local businesses, and community organizations. The Town desires a committed leader who will appreciate Wellington's unique culture and truly embrace the community's lifestyle. The position reports directly to the Town Administrator

THE DEPARTMENT

The Public Works Department mission is to provide quality service through its 3 divisions: Water, Wastewater and Public Works in order to contribute to the physical, social and economic growth of the Town of Wellington. In 2018 the Department will expand to include engineering services and administrative support staff.

The Department seeks to improve the quality of the environment through the application of innovative management practices, use of the best technology, sound conservation principles and teamwork. The Department has 17 full-time and 5 seasonal personnel. The Department maintains over 60 miles of streets, 33 miles of wastewater collections lines, 47 miles of water distribution lines, 161 acres of parks and 3.2 miles of trails. Public Works has a combined operational budget of $6.3M, making it Wellington's largest department.

CHALLENGES AND OPPORTUNITIES

As the Town's first Public Works Director, he/she will have the opportunity to build the Department from the "ground up". The Director will be responsible for incorporating engineering services into the Department in 2018, overseeing the $12M upgrade to the water treatment plant and planning and constructing a new Town Hall. The Director coordinates with State agencies on the operation and safety of the water and wastewater treatment plants and will work closely with the Colorado Department of Transportation (CDOT) on major upcoming highway upgrades.

EDUCATION AND EXPERIENCE

A Bachelor's degree from an accredited college or university with major course work in civil engineering, construction management, public or business administration or a related field, seven (7) years progressively responsible experience in public administration, three (3) as a director in a similar sized municipality or as an assistant director in a larger community seeking a director role are required. A Master's degree and a PE certification are preferred, but not required.

TO APPLY

The Town is being assisted in this search by KRW Associates, LLC. Applications will be accepted electronically until 5PM (MST) February 18, 2018 by KRW Associates, LLC, apply@krw-associates.com and must include a cover letter, resume (with salary history), and 4 professional references.

Questions should be directed to Senior Associate Susan Eaton at info@krw-associates.com or (303) 377-9675 or Lorne Kramer, KRW Associates Managing Partner at info@krw-associates.com or (719) 310-8960.

The Town of Wellington is an equal opportunity employer.